

**AGENDA FOR THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE LEE LAKE WATER DISTRICT
JUNE 22, 2010, 8:30 A.M. AT
THE DISTRICT'S ADMINISTRATIVE OFFICE
22646 TEMESCAL CANYON ROAD, CORONA, CALIFORNIA 92883-5015**

The following is a summary of the rules of order governing meetings of the Lee Lake Water District Board of Directors:

AGENDA ITEMS

In case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage; a crippling disaster; or other activity, which severely imperils public health, safety or both. Also, items, which arise after the posting of Agenda, may be added by a two-thirds vote of the Board of Directors.

PUBLIC COMMENT

Persons wishing to address a matter not on the Agenda may be heard at this time; however, no action will be taken until placed on a future agenda in accordance with Board policy.

NOTICE TO PUBLIC

All matters listed under the Consent Calendar will be voted upon by one motion. There will be no separate discussion of these items, unless a Board Member or member of the public requests that a particular item(s) be removed from the Consent Calendar, in which case, they will be considered separately under New Business.

**IF ANYONE WISHES TO SPEAK WITH THE BOARD
ABOUT ANY CONSENT CALENDAR MATTER(S),
PLEASE STATE YOUR NAME, ADDRESS,
AND APPROPRIATE ITEM NUMBER(S).**

AFFIDAVIT OF POSTING

I, Allison Harnden, Office Manager of the Lee Lake Water District, hereby certify that I caused the posting of the Agenda at the District office at 22646 Temescal Canyon Road, Corona, California 92883-5015 prior to June 18, 2010.

Allison Harnden, Office Manager

AGENDA FOR REGULAR MEETING
June 22, 2010

Page No.

1. **Roll Call and Call to Order.**
2. **Presentations and Acknowledgments.**
3. **Public Comment.**

BOARD ITEMS:

4. **Minutes of the May 25, 2010 Regular Meeting.** **1-4**
RECOMMENDATION: Approve Minutes as written.
5. **Payment Authorization Report.** **5-7**
RECOMMENDATION: Approve Report and authorize payment of the May 25 – June 22, 2010 invoices.
6. **Revenue & Expenditure Reports. (Unaudited).** **8-22**
 - a. Revenue & Expenditure Report.
RECOMMENDATION: Note and file.
 - b. Bad Debt Write-off – None. **(-)**
 - c. Lien update. **23**
RECOMMENDATION: Note and file.
7. **FY 10/11 Budget.** **24-32**
RECOMMENDATION:
 1. Open public hearing.
 2. Public comment.
 3. Close public hearing.
 4. Adopt budgets as presented by approving **33-34**
Resolution No. R-10-01.

	<u>Page No.</u>
8. California Special Districts Association 2010 Board Elections RECOMMENDATION: None.	35-41
9. Sycamore Creek Development. (Brian Woods)	
a. Project Update.	(-)
b. 1748 houses to be built. 1067 houses occupied to date. 61% complete	
10. CFD No. 1 Sycamore Creek Recycled Water System.	
a. Update on progress.	(-)
b. Recycled Water Project bids.	42-44
RECOMMENDATION: Approve bid. Authorize General Manager to enter into contract.	
11. Retreat Development – Ryland Homes.	
a. Project Update.	(-)
b. 517 houses to be built. 424 houses occupied to date. 82% complete	
12. Ranpac “Toscana” Project (Sam Yoo).	
a. Project Update.	(-)
b. 1443 estimated houses to be built.	
13. Re-alignment of Temescal Canyon Road.	
a. Project Update.	(-)
14. Ridge Properties “Wild Rose Business Park” Project (Jeff Cornett).	
a. Project Update.	(-)
15. Mission Clay “Serano Specific Plan” Project (Blair Dahl).	
a. Project Update.	(-)

	<u>Page No.</u>
16. Consideration of Contract Management Extension to Dudek. RECOMMENDATION: Approve.	45-56
17. Water Utilization Reports. RECOMMENDATION: Note and file.	57-69
18. Committee Reports.	
a. Finance (Director Garrett).	(-)
b. Engineering (Director Rodriguez).	(-)
c. Public Relations (Director Deleo).	(-)
19. General Manager's Report.	
a. General Manager's Report.	70-71
b. Operations Report.	72-73
20. Office Manager's Report.	
a. Modifications to Employee Handbook. RECOMMENDATION: Still pending review by District Counsel.	(-)
b. LLWD Procedures Manual – Available for review at meeting.	(-)
21. District Engineer's Report.	
a. Status of Projects.	74-75
22. District Counsel's Report.	(-)
23. Seminars/Workshops.	
a. Emergency Response Planning & WARN Workshop, June 29, 2010 - Palm Desert, CA, June 30, 2010 - El Centro, CA	76
b. 25 th Annual WaterReuse Symposium, September 12-15, 2010, Washington, DC	77-99

Page No.

24. Consideration of Correspondence. 100

An informational package containing copies of all pertinent correspondence for the Month of May will be distributed to each Director along with the Agenda.

The following correspondence will be available for review at the meeting:

- WateReuse Association's first Annual Report.

25. Adjournment.